June 5, 2019: BOG Meeting Agenda – Time: 7:30 PM

Location: Web Meeting

Meeting called to order at 7:35 by: Paul Bemis

Quorum present: Yes, P. Bemis, J. Grout, j. Benoist, B. Buttrick, R. Draper

Others attending: None

Note: N/A = Not available to attend mtg, N/R = No report provided

OLD BUSINESS

1. Approval of Prior Meeting Minutes (May 2, 2019)

   Motion to accept by R.D., Seconded by B.B.

   Discussion: The action items in the notes statuses were updated.

   Voting results: All were in favor of accepting the amended meeting notes

   Action item No. 1: R. Draper to forward the revised May 2nd meeting notes to P. Bemis for posting on the website. Done June 6, 2019

2. Status Update on Prior Action Items

   See separate spreadsheet

   Action item No. 2: R. Draper to forward the revised May 2nd action items list to P. Bemis for distribution to the BOG. Done June 6, 2019

3. Committee Status Reports

   a) Treasurer – J. Grout reported that we are down $5,000 from this time last year. This due to losses on regular meetings and the fees paid to Anne Doherty Johnson for updating and maintaining the GSC web site. Our current balance is $14,681.

   Note: Cash reserves will be important for reserving venues for CRC 2021.

   b) Membership Promotion – J. Grout reported that membership is at 140 and delinquencies are at 11.
c) Research Promotion – O. Zwickau N/A In an email sent the day of the meeting O.Z. has resigned as RP chair. Need to find a replacement this summer.

Action item No. 3. Need to find a replacement for Olaf.

d) Web Committee – Anne Doherty Johnson (ADJ) is keeping the new website updated, for a fee.

e) Programs – Eric Corum – N/A, N/R. P. Bemis, or was it Joshua Benoist, said they would work with Eric over the summer to put together a list of possible meeting presenters and webinar presenters.

Action item No. 4—P. Bemis to work with E. Corum to put together a series of programs and webinars for 2019/2020 season.

f) CTTC – Open position? Too late for this year and no candidates for the position for next year.

Action item No. 5—Need to find someone to handle this assignment.

g) Sustainability Chair – Ralph Draper. So far the only PAOE points certain are for the chapters support, judging and two checks to winning students, of the YIP competition by the Academy of Applied Science. There may be points for holding BOG meetings on line and doing two or three webinars in-lieu of actual meetings, thus saving on gas and financial losses at regular meetings.

Action item No. 6—R.D. to research PAOE points for sustainability.

h) Student Activities – Nils Larson – N/A, N/R. Classes at UNH ended two weeks ago. There was a rumor that the students may not have submitted their senior design project.

Action item No. 7—P. Bemis to reach out to N.Carlson to find out if the students submitted their senior project to Society.

i) Newsletter – Paul Bemis. P.B. reported that this is on his to-do list

Action item No. 8—P. Bemis to complete a newsletter.

j) Historian – Open position
k) Chapter Publicity – Paul Bemis. No news on this item

l) Attendance at last regular meeting– Fifteen members and guests attended the May 9th regular meeting which included a tour of the Concord Elementary School followed by dinner and a presentation at The Common Man restaurant in Concord. For further details see the press release on the web site.

m) YEA Committee – Eric Corum—Not sure E.C. knows he is still on the CIQ for this committee.

n) Refrigeration – TBD Since there are PAOE points available for having at least one regular meeting a year where refrigeration is the topic, it would be good to try to fill this position.

Action item No. 9—P. Bemis to ask the membership for someone to accept the Refrigeration chair position.

o) Gov’t Liaison—Bruce Buttrick – See attachment. The NH legislative session is coming to a close on July 1st so not much time left for any action on those bills that affect our industry

MORE OLD BUSINESS

• CRC discussion
  o Delegate for attending CRC—Paul Bemis
  o Alternate for attending CRC—Josh Benoist
  o Bruce Buttrick also plans to attend.

• New by-laws—It appears that Society has approved the new by-laws as submitted by P.B. These should be distributed to the BOG for their review.

Action item No. 10—P.B. to distribute the new by-laws to the BOG Done 9/17/19

NEW BUSINESS
• Event plan for June—P. Bemis announced he is planning a June business meeting on the 12th at Best Western ($100 fee) on Paul Street, Concord, which would be a pizza party to elect next year’s officers and swear them in. Andy Arsenault has agreed to do the swearing in ceremony.

• Once the new Board is sworn in a revised CIQ will need to be submitted to Society and Region I DRC.

• Election and installation of officers—See item above.

• Other items as appropriate—Financial audit by non-officers by end of June.

• Up-date on Board Members at large: Don Miller is in that position. It was suggested that perhaps John Karpinski and Carol Maynard might be interested.

Action item No. 11—P. Bemis to reach out to John and Carol to see if they would be interested. Their first duty would be to meet with John Grout and review the chapter’s financial records.

Adjournment—At 8:51, a motion to adjourn was made by B.B. It was seconded by J.B. There was no discussion. All were in favor of adjourning the meeting.